

Vashon Island School District

Request for Proposal

RFP: Qualified services 2022-2025

Proposal Due Date: 5:00 p.m.: March 1, 2022

Visit <http://rfp.vashonsd.org> for more information and addenda

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Background Information

As part of its purchasing process The Vashon Island School District (VISD) wishes to receive quotes for technology products. This RFP serves as a way to *pre-qualify* vendors for ongoing and large-scale purchases of technology equipment by the district. Pre-qualified vendors will be eligible to bid on projects that span several years or may exceed \$75,000 over the course of a single year. The district is interested in receiving bids for the following technologies: chromebooks, Chromebooks and management licenses, as part of a multi-year refresh of VISD technology infrastructure. Vendors may include other items in their responses. Vendors may bid on some but not all of the technologies listed in this RFP.

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VISD plans to procure the equipment between **March 1, 2022 and August 31st, 2025**. VISD prefers to procure the equipment from vendors who participate in Washington State or similar (KCDA, NASPO) buyers contracts or similar approved cooperative purchasing vehicles.

VISD may purchase approximately 600 chromebooks annually. VISD is interested in taking delivery of the products by July 1 of the current calendar year.

VISD is seeking bids for the following equipment

Chromebooks

- Ability to be charged over USB-C
- USB-C Charger
- 4-8 Gb of RAM
- 11" inch screen 1366x768, 1280x800 or better
- 16Gb/32Gb internal storage
- AC or 802.11ax wireless capable
- latest gen cpu
- USB-C Displayport
- USB-A 3.1 port
- Audio: 3.5 mm combo headphone microphone
- Minimum 12 hour battery life
- Anti-scratch
- Spill resistant keyboard
- Intel or MTK processor
- Google Chromebook AUE 2027 or later

Desirable options

- 3 year warranty
- Google Chrome Management bundle
- 180 degree hinge
- MIL-STD-810G durability standards

Other Services Not Otherwise Specified

Vendors are welcome to bid on services or products not otherwise specified above but VISD reserves the right to reject requests for information or ignore queries which fall outside of the scope of the district's needs. All questions or responses must be directed solely to the VISD Technology Department.

Decision to award

The decision to replace or upgrade the existing computer equipment at VISD will be a cost benefit decision. Vashon Island School District reserves the right to award all, only a portion of the equipment listed in the purchase agreement, or none, to any one vendor. Please be aware of this when providing a price quote for your services. This RFP serves as a way to *pre-qualify* vendors for ongoing and large-scale purchases of technology equipment by the district. Pre-qualified vendors will be eligible to bid on projects that span several years or may exceed \$75,000 over the course of a single year.

The preferred method of receiving bids is via email.

1.1 Schedule of events:

Event	Date
RFP Released	January 21, 2022
Last day for clarifying questions	February 15th, 2022
Response Due date	5:00 p.m March 1, 2022

1.2 District location information and mailing address:

Location	Mailing address
Vashon Island School District Technology Dept. C/O District Office 9309 S.W. Cemetery Rd Vashon, WA 98070	Vashon Island School District Technology Dept. C/O District Office P.O. Box 547 Vashon WA, 98070

Proposal Due Date: 5:00 pm March 1, 2022 by email. Please email bid to rfp@vashonsd.org

1.3 Instructions to Vendors

1. Send (1) electronic response packets/proposals to:
rfp@vashonsd.org
2. All responses must be received via email no later than 5:00pm PST, March 1, 2022
3. Telephone and/or faxed bids will not be considered.
4. Bids must be itemized separately and include all applicable taxes, fees, surcharges and shipping.
5. Questions regarding the Request for Product shall be directed to:
Thane Gill
Acting Technology Director
Vashon Island School District
Email: rfp@vashonsd.org
206-463-8642
6. All questions must be submitted in writing via email to rfp@vashonsd.org. VISD will attempt to provide answers to questions within 24 hours of receipt of questions, but cannot guarantee a response to all questions. All vendor questions and answers will be posted to <http://rfp.vashonsd.org> . Vendors are responsible for monitoring their emails and the above website for addendums, changes and questions and answers regarding this RFP.
7. QUANTITIES: The District purchases the approximate quantities if listed. These amounts are given for figuring the bids only and are not to be considered as definite, as the District reserves the right to purchase more or less of the products depending on the need.
8. INSPECTIONS: Upon delivery, inspections of each item will be made by an authorized representative at the point of delivery. Acceptance of items will be made after the inspection determines that all requirements of product specification have been met.
9. RENEWAL OPTIONS: At the option of the School District, this contract may be renewed for four (4) consecutive one-year periods. Each one-year renewal period would begin September 1 and continue through the following August of each year.
10. Proposals must include warranty terms for all equipment being proposed. This should include initial warranty, warranty periods, and warranty RMA procedures and costs if any.
11. Proposals will be evaluated based on the following categories in no specific order:
 - Acquisition Price
 - Ability to meet technical specifications
 - Three (3) year support costs
 - Warranty

Cost is the most important category, but not the only decision-making factor. Including cost and other factors, VISD reserves the right to award not to the most cost-effective vendor based on the highest total number of points awarded across all categories.

END OF RFP